

## APPENDIX B CHECKLISTS

These checklists are to be used in conjunction with the Nueces County Subdivision Rules and Platting Requirements, and State statutes, to help keep track of whether a preliminary or final plat and its associated information and documents meet legal requirements.

### PRELIMINARY PLAT CHECKLIST

Subdivision Name:	
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\_\_\_\_\_ Letter from Nueces County Health Department stating Preliminary Plat has been reviewed.  
\_\_\_\_\_ Submittal date

1. SUBMISSION REQUIREMENT:

\_\_\_\_\_ Four (4) 22" X 34" blueline copies folded with title of plat appearing on outside,  
\_\_\_\_\_ Schematic plans for water, wastewater, paving and drainage plus preliminary drainage  
\_\_\_\_\_ calculations.  
\_\_\_\_\_ A check payable to the Nueces County: \_\_\_\_\_ dollars (\$)  
\_\_\_\_\_ A location map.

2. INFORMATION SHOWN ON PLAT:

\_\_\_\_\_ Title of the subdivision; title must include the word "Replat," if vacated and changed after  
\_\_\_\_\_ recordation  
\_\_\_\_\_ North arrow  
\_\_\_\_\_ Scale: 1" = 100'min.  
\_\_\_\_\_ The following information shall appear on the **first** sheet:

OWNERS: (if corporation, name of responsible individual)  
ACREAGE:  
SURVEY: (Legal Description)  
DATE: (revision dates, if any)  
SURVEYOR:  
ENGINEER:  
BENCHMARK DESCRIPTION & ELEVATION:

\_\_\_\_\_ Vicinity Map  
\_\_\_\_\_ Boundary survey with bearings and distances  
\_\_\_\_\_ Point of beginning labeled on plat and described in field notes  
\_\_\_\_\_ Field notes; tie to corner of original survey; survey tie across adjacent streets to determine  
\_\_\_\_\_ right-of-way width  
\_\_\_\_\_ Monumentation as prescribed in the Rules

- \_\_\_\_\_ Topographic and planimetric features
- \_\_\_\_\_ Ownership boundaries in heavy lines
- \_\_\_\_\_ Lot and block lines
- \_\_\_\_\_ Numbers on all proposed lots and letters on blocks
- \_\_\_\_\_ Dimensions for front \_\_\_\_\_ rear \_\_\_\_\_ side \_\_\_\_\_ lot lines
- \_\_\_\_\_ Depiction of the 100 year flood plain, if the tract is not in the 100 year flood, a plat note stating such must be shown
- \_\_\_\_\_ Street, alleys, drainageways, parks and other public areas
- \_\_\_\_\_ Location, dimension, name and description of each existing or recorded street, alley, reservation, easement, or other right-of-way
- \_\_\_\_\_ Location, dimension,description, and name of any existing watercourse or drainage structure within 150' of the boundary of the subdivision.
- \_\_\_\_\_ Certification by owner of conformance to the requirements of the school district, gas, electricity,water,telephone and cable television and US Post Office review.
- \_\_\_\_\_ Certificate note stating approval from the City-County Health Department.
- \_\_\_\_\_ Certificate note stating ownership in fee of all land embraced in the subdivision. .
- \_\_\_\_\_ Certificate note approval by the County Engineer and the Commisioners Court.
- \_\_\_\_\_ Plat note stating building setbacks will be in accordance with the Nueces County Subdivision Regulations And Platting Requirements.
- \_\_\_\_\_ Plat note of existing or proposed restrictive covenants
- \_\_\_\_\_ Certificate dedicating all streets,public highways, utility easements, parks, drainage easements, and all other land intended for public use.