



NUECES COUNTY BAIL BOND BOARD

License Application for Individual Sureties

New Application

Renewal Application for License No. _____

APPLICATION REQUIREMENTS

1. a.) Applicant Name: _____
First M Last
- b.) Date of Birth: _____
- c.) Home Address: _____
Address City State Zip Code
- d.) Home Tel No.: _____

2. Name under which bail bond business will be conducted:

(A valid Assumed Name Certificate or certified copy properly filed with the Nueces County Clerk must be submitted.)

3. List each place at which business will be conducted: *(Attach a list if more than one location.)*

| | | TX | |
|---------------------------------------|-------|-----------|----------|
| Address | City | State | Zip Code |
| Business Tel No. (include area code) | _____ | | |
| Alternate Tel No. (include area code) | _____ | | |
| Business Fax No. (include area code) | _____ | | |
| Email Address for Business: | _____ | | |

4. I intend to deposit cash, a certificate of deposit, or a cashier's check with the Nueces County Clerk, Treasury if the application is approved. Yes No *(If No, skip to item 5.)*
 - a.) If the application is approved, I understand that no later than the 90th day after the date of receipt of notice that the application was conditionally approved I must deposit:
 - (1.) Cash with the Nueces County Clerk, Treasury in an amount not less than \$50,000
OR
 - (2.) A cashier's check, or certificate of deposit in an amount not less than \$50,000 made payable to Nueces County Clerk, Treasury.
 - b.) I acknowledge that I must maintain the amount of security required by Chapter 1704 during the time I hold the license.

6. I have submitted my complete, sworn financial statement.
7. I have submitted my declaration that I will comply with Texas Occupations Code, Chapter 1704 and the Local Rules of the Nueces County Bail Bond Board.
8. I have submitted three letters of recommendation, each from a person who is reputable, has known me for at least three years, and who state that I have a reputation for honesty, truthfulness, fair dealing, and competency and recommends that the board issue the license.
9. This application is accompanied by:
 - a.) A non-refundable \$500 filing fee,
 - b.) My photograph, and
 - c.) My set of fingerprints taken by a law enforcement officer designated by the Board.
10. I currently hold a license under Chapter 1704, Regulation of Bail Bond Sureties, in another county. Yes No *(If No, skip to item 11.)*
 - a.) If Yes,
 - (1.) I have provided a list of each county in which I hold a license, and
 - (2.) I have provided a statement, as of the date of the application, of any final judgments (forfeitures) unpaid for more than 30 days that arose directly or indirectly from a bail bond executed by me as a surety.
11. I have unsatisfied judgments pending against me. Yes No *(If No, skip to item 12.)*
 - a.) If Yes, the following is a list of the judgment(s). *(Attach a separate list if necessary.)*

| <u>Cause No.</u> | <u>Style</u> | <u>County</u> | <u>Amount</u> |
|------------------|--------------|---------------|---------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

12. I am presently involved in civil litigation. Yes No
 - a.) If Yes, the following is a list of the litigation. *(Attach separate list if necessary.)*

| <u>Cause No.</u> | <u>Style</u> | <u>County</u> | <u>Amount</u> |
|------------------|--------------|---------------|---------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

ELIGIBILITY

I certify that I am eligible for a license under Chapter 1704, which requires that:

- A. I must be a resident of the State of Texas and a U.S. Citizen.
- B. I must be at least 18 years of age.
- C. I must possess the financial resources required to comply with Section 1704.160.
- D. I must submit documentary evidence that, in the two years preceding the date of this application,
 - (1.) I Have been continuously employed by a person licensed under this chapter for at least one year and for not less than 30 hours per week, excluding annual leave, and have performed duties that encompass all phases of the bonding business; and
 - (2.) I completed in person at least eight hours of continuing legal education in criminal law or bail bond law courses approved by State Bar of Texas and were offered by an accredited institution of higher education in the state.
- E. I have never been convicted of a misdemeanor involving moral turpitude or a felony.

Signed this _____ day of _____ , **20**_____

Applicant

SUBSCRIBED AND SWORN TO before me, the undersigned authority, this _____
day of _____ , **20**_____

Notary Public
The State of Texas
My commission expires: _____

LETTER OF REFERENCE

Date: _____

To the Nueces County Bail Bond Board Members:

I, _____ have known _____ for at least
(recommender) (applicant)
three years. During this time, I have known the applicant as having a reputation of honesty,
truthfulness, fair dealing and competency. I recommend that the Board grant the applicant a bail bond
license.

Recommender's signature

Recommender's printed name

Recommender's printed address

Recommender's telephone number

City, State, Zip Code

**REGULATION OF BAIL BOND SURETIES
AND
NUECES COUNTY BAIL BOND RULES**

APPLICANT'S ACKNOWLEDGMENT FORM

I have received a copy of Chapter 1704 of the Texas Occupations Code, Regulation of Bail Bond Sureties and Nueces County Bail Bond Rules. I, _____, as applicant,
Print Name
hereby declare that I have read and fully understand the bail bond regulations and bail bond board rules. I further declare that I will comply with Chapter 1704 and the rules adopted by the Nueces County Bail Bond Board.

Applicant's Signature

Date

Sworn Financial Statement

I swear that the attached financial statement is true and correct and that all of the statements made therein are true and correct.

Signed this _____ day of _____, 20_____.

Applicant

SUBSCRIBED AND SWORN TO before me, the undersigned authority, this
_____ day of _____, 20_____.

Notary Public
The State of Texas

My Commission expires: _____



NUECES COUNTY BAIL BOND BOARD

APPLICANT NAME _____ BOND LICENSE # _____

STATUTORY COMPLIANCE FOR INDIVIDUAL SURETIES

A license issued or renewed under this chapter must comply with the requirements for an original license application under 1704.154.

CODE SECTION OCCUPATIONS CODE TITLE 10 CHAPTER 1704 FOR OFFICE USE ONLY

| CODE SECTION | OCCUPATIONS CODE TITLE 10 CHAPTER 1704 | FOR OFFICE USE ONLY |
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| 1704.154 | <u>APPLICATION REQUIREMENTS</u> | |
| 1704.154(a) | File a sworn application with the board. | Included: <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 1704.154(b) | The application must: | |
| 1704.154(b)(1) | <i>be in a form and contain the information prescribed by the board.</i> | |
| 1704.154(b)(2) | state: | |
| 1704.154(b)(2)(A) | Applicant's name, age, and address. <i>(Application Item #1.)</i> | Included: <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 1704.154(b)(2)(C) | Name under which bail bond business is conducted. <i>(Application Item #2.)</i> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 1704.154(b)(2)(D) | Each place, including street address and city at which the business will be conducted. <i>(Application Item #3.)</i> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 1704.154(b)(2)(E) | Amount of cash or cash value of a certificate of deposit or cashier's check intended to be deposited with the county treasurer if application is approved, or value of nonexempt real property intended to be executed in trust to the board. <i>(Application Item #4.)</i> | Comments: <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | be accompanied by: | |
| 1704.154(b)(3) | A list, as required by Sec. 1704.155, of nonexempt real property owned by the applicant who intends to execute in trust to the board if the application is approved. <i>(Application Item #5.)</i> (See 1704.155 below) | Included: <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 1704.154(b)(4)(A) | The applicant's complete, sworn financial statement. <i>(Application Item #6.)</i> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 1704.154(b)(4)(B) | The applicant's declaration that applicant will comply with Chapter 1704 and the rules adopted by the board. <i>(Application Item #7.)</i> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 1704.154(b)(4)(C) | Three letters of recommendation, each from a person who is reputable, has known the applicant for at least three years, stating the applicant has a reputation for honesty, truthfulness, fair dealing, and competency and recommends that the board issue the license. <i>(Application Item #8.)</i> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 1704.154(b)(4)(D) | A \$500 filing fee. <i>(Application Item #9a.)</i> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 1704.154(b)(4)(E) | A photograph of the applicant. <i>(Application Item #9b.)</i> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 1704.154(b)(4)(F) | A set of fingerprints of the applicant. <i>(Application Item #9c.)</i> | <input type="checkbox"/> Yes <input type="checkbox"/> No |

STATUTORY COMPLIANCE FOR INDIVIDUAL SURETIES

A license issued or renewed under this chapter must comply with the requirements for an original license application under 1704.154.

CODE SECTION OCCUPATIONS CODE TITLE 10 CHAPTER 1704 FOR OFFICE USE ONLY

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|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1704.154(b)(4)(G) | If licensed under this chapter in another county: <i>(Application Item #10.)</i> (i) A list of each county in which the applicant holds a license, and (ii) A statement by the applicant, as of the date of the application, of any final judgments unpaid for more than 30 days that arose directly or indirectly from a bail bond executed by the applicant as a surety. | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Comments: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A |
| 1704.154(d) | An unpaid final judgment disclosed under (ii) above bars applicant's licensure unless the applicant deposited with the court cash or a supersedeas bond in the amount of the final judgment pending: (1) A ruling on a timely filed motion for a new trial; or (2) An appeal. | |
| 1704.155 <u>REAL PROPERTY LIST</u> A list of nonexempt real property required under Section 1704.154(b)(3) must, for each parcel listed, include: | | |
| 1704.155(1) | A legal description of property that would be sufficient to convey the property by general warranty deed. | Included: <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 1704.155(2) | A current statement from each taxing unit authorized to impose taxes on property showing no outstanding tax lien against the property. | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 1704.155(3) | At option of applicant, either the property's: | Comments: <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 1704.155(3)(A) | Net value according to current real estate appraisal by appraiser in good standing of nationally recognized appraisal society or appraisal institute; or | |
| 1704.155(3)(B) | Value according to statement from county's most recent certified tax appraisal roll. | |
| 1704.155(4) | <i>applicant's statement that while property remains in trust, applicant:</i> | |
| 1704.155(4)(A) | Agrees to pay the property taxes. <i>(Application Item #5b.)</i> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 1704.155(4)(B) | Will not further encumber property unless board is notified of intent and permits encumbrance. <i>(Application Item #5c.)</i> | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 1704.155(4)(C) | Agrees to maintain insurance on any property improvements against damage or destruction in full amount of value claimed for improvements. <i>(Application Item #5d.)</i> | <input type="checkbox"/> Yes <input type="checkbox"/> No |

STATUTORY COMPLIANCE FOR INDIVIDUAL SURETIES

A license issued or renewed under this chapter must comply with the requirements for an original license application under 1704.154.

| CODE SECTION | OCCUPATIONS CODE TITLE 10 CHAPTER 1704 | FOR OFFICE USE ONLY |
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| 1704.155(5) | A statement whether applicant is married, (<i>Application Item #5h.</i>) and | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 1704.155(6) | If applicant is married, a sworn statement from spouse agreeing to transfer to the board, as part of trust, any right, title, or interest that spouse may have in property. (<i>Application Item #5i.</i>) | Comments: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A |
| <hr/> | | |
| 1704.152 | <u>ELIGIBILITY</u> (<i>Application p.4.</i>) | |
| 1704.152(a) | To be eligible for a license under this chapter, an individual must: | |
| 1704.152(a)(1) | Be a resident of this state and a U.S. Citizen | Included: <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 1704.152(a)(2) | Be at least 18 years of age | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 1704.152(a)(3) | Possess the financial resources required to comply with Section 1704.160 | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 1704.152(a)(4) | Submit documentary evidence that, in the two years preceding the date a license application is filed, the individual: <p style="margin-left: 20px;">(A) has been continuously employed by a person licensed under this chapter for at least one year and for not less than 30 hours per week, excluding annual leave, and has performed duties that encompass all phases of the bonding business; and</p> <p style="margin-left: 20px;">(B) completed in person at least eight hours of continuing legal education in criminal law or bail bond law courses approved by State Bar of Texas and were offered by an accredited institution of higher education in the state.</p> | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Comments: <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <hr/> | | |
| 1704.157 | <u>PRELIMINARY DETERMINATIONS</u> | Application Reviewed On: |
| | Before a hearing on application, a board or board's authorized representative shall determine whether the applicant: <p style="margin-left: 20px;">(1) Possesses the financial resources to comply with Section 1704.160; and</p> <p style="margin-left: 20px;">(2) Satisfies the other requirements of this chapter.</p> | Complies : <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <hr/> | | |
| 1704.158 | <u>HEARING ON APPLICATION</u> | Hearing Held On: |
| 1704.158(a) | After making determinations under Section 1704.157, a board shall conduct a hearing on the application. | |
| 1704.158(b) | During the hearing: <p style="margin-left: 20px;">(1) The board may submit to the applicant any questions relevant to the board's decision on the application; and</p> <p style="margin-left: 20px;">(2) The applicant may present oral and documentary evidence.</p> | |

STATUTORY COMPLIANCE FOR INDIVIDUAL SURETIES

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CODE SECTION OCCUPATIONS CODE TITLE 10 CHAPTER 1704 FOR OFFICE USE ONLY

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|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|
| 1704.159 | <u>DECISION ON APPLICATION; BOARD ORDER</u> | Board's Decision: |
| 1704.159(a) | After hearing under 1704.158, the board shall enter an order conditionally approving application unless grounds exists to deny application. If grounds exist to deny, the board shall enter an order denying the application. | <input type="checkbox"/> Approved <input type="checkbox"/> Denied |
| 1704.159(b) | An order issued under Subsection (a) conditionally approving an application becomes final on date the applicant complies with the security requirements of Section 1704.160. | |
| 1704.159(c) | A board shall give written notice to applicant of the board's decision. | Written Notice Sent On: |
| <hr/> | | |
| 1704.160 | <u>SECURITY REQUIREMENTS</u> | Received: Instrument Ref#: |
| 1704.160(a) | On receipt of notice under Section 1704.159, the applicant, no later than the 90 th day after the date of receipt of notice, must: | <input type="checkbox"/> CHK |
| 1704.160(a)(1)(A) | Deposit with county treasurer a cashier's check, certificate of deposit, or cash in an amount not less than \$50,000; or | <input type="checkbox"/> CD <input type="checkbox"/> Cash |
| 1704.160(a)(1)(B) | Execute in trust to the board each deed to property listed on the application with an appraised value of all property combined and totaling not less than \$50,000. | <input type="checkbox"/> Deed <input type="checkbox"/> N/A |
| 1704.160(f) | If applicant is married, spouse must execute each deed of trust that involves community property. | <input type="checkbox"/> Deed <input type="checkbox"/> N/A |
| 1704.160(g) | A board shall file each deed of trust in the records of each county where property is located. The applicant shall pay the filing fee. | |
| 1704.160(i) | A license holder must maintain the amount of security required by this section during the time the person holds the license. | |